

**MINUTES**  
**OF THE**  
**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**MAY 19, 2011**

**THURSDAY, MAY 19, 2011**  
**6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101**  
**710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)**

1. President Hergesheimer called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION .....(ITEM 2)  
The Board convened to Closed Session at 6:01 PM to:
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.* (1 issue)
  - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association (1 issue)
  - C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E) (1 case): Lewis v San Dieguito Union High School District, (case #37-2009-00055315-CU-PO-NC).
  - D. Consideration and/or deliberation of student discipline matters (1 case)

**OPEN SESSION / ATTENDANCE**

**BOARD OF TRUSTEES**

Joyce Dalessandro	Or'el Anbar, San Dieguito Academy
Barbara Groth	Jordan Bernard, La Costa Canyon High School
Beth Hergesheimer	Katie Chambers, Sunset High School
Amy Herman	Becca Golden, Canyon Crest Academy
John Salazar	Taryn Kaczko, (For Allison Yamamoto), Torrey Pines High School

**DISTRICT ADMINISTRATORS / STAFF**

Ken Noah, Superintendent  
Eric Dill, Associate Superintendent, Business Services  
Terry King, Associate Superintendent, Human Resources  
Rick Schmitt, Associate Superintendent, Educational Services  
Delores Perley, Director, Finance  
Michael Remington, Teacher, Canyon Crest Academy  
Becky Banning, Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER .....(ITEM 3)  
The regular meeting of the Board of Trustees was called to order at 6:38 PM by President Hergesheimer.
4. PLEDGE OF ALLEGIANCE .....(ITEM 4)  
Ms. Hergesheimer led the Pledge of Allegiance.
5. REPORT OUT OF CLOSED SESSION .....(ITEM 5)  
Item D was removed from the agenda. No further action taken during closed session.
6. APPROVAL OF MINUTES OF THE MAY 3<sup>RD</sup> BOARD MEETING.  
It was moved by Ms. Groth, seconded by Ms. Dalessandro, to approve the Minutes of May 3, 2011, as presented. Motion unanimously carried.

**NON-ACTION ITEMS .....(ITEMS 7 - 10)**

7. STUDENT UPDATES .....(ITEM 7)  
Student Board Representatives gave updates on events and activities at their schools.
8. BOARD OF TRUSTEES UPDATES AND REPORTS.....(ITEM 8)  
Ms. Dalessandro – Attended the last Parent Site Representative Council Meeting of the year on May 9<sup>th</sup>; and met with committee members from the Friends of the Solana Beach Library to hear about plans for an upcoming 10-year anniversary celebration, tentatively scheduled for July 16.  
Ms. Groth – Attended the annual California School Boards Association Delegate Assembly in Sacramento on May 14<sup>th</sup> – 15<sup>th</sup>.  
Ms. Hergesheimer – Attended a retirement event honoring Principal Terry Calen; and visited Torrey Pines High School.  
Ms. Herman – Attended the Classified Staff CSEA Picnic at Encinitas Park; is planning on attending the Canyon Crest Academy Foundation Fundraiser at Anthology on May 20<sup>th</sup>; also plans to attend the San Dieguito Academy Exhibition Day on May 25<sup>th</sup>.
9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES  
Superintendent Noah attended the Crystal Apple Awards Recognition Event, sponsored by the Church of Jesus Christ of Latter Day Saints, which recognizes teachers throughout the district. Civic representatives from throughout the county were also present. The following teachers were honored:
  - Matt Chess, Torrey Pines High School
  - Hilary Crain, Diegueño Middle School
  - Matt Cunningham, La Costa Canyon High School
  - Suzanne McCluskey, San Dieguito Academy
  - Heidi Robson, Earl Warren Middle School
  - Jasmine Stiles, Carmel Valley Middle School
  - Alison Tickle, Oak Crest Middle School
  - Amy Villanova, Canyon Crest Academy
  - Mike Wahlstrom, Sunset High School

Mr. Noah met with the director of Galileo Charter Program earlier this week to address their request to start a program in the fall in the district. Mr. Noah discussed the due diligence process, board policy, analysis review obligations, and timelines, with the director.

Mr. Noah addressed the World History Challenge presented earlier this year to the Board and school district, a matter that is now in the hands of the California Department of Education. He stated that individuals who presented the textbook challenge were recently interviewed by a local radio station where some inaccurate statements were made about the district. In addition, the district has also recently received a facilities use request from the same individuals, to hold a forum on the text issue at Carmel Valley Middle School on Sunday, June 5th, even though the matter has been sent to the CDE for review and decision. From this action, it is his belief that the conflict is

about more than concerns with the 2 chapters in the textbook and may very well be being used as a vehicle for political issues. Mr. Noah stated he takes this matter seriously and is unwilling to put the children of this district into the line of fire on this kind of politicized issue. Mr. Noah will keep the board posted on the matter.

Mr. Noah requested to move the August 4<sup>th</sup> board meeting to August 18<sup>th</sup>. This request will be submitted officially for board consideration on June 2<sup>nd</sup>.

- 10. PRESENTATION, CANYON CREST ACADEMY ROBOTICS TEAM .....“D.EVOLUTION” (ROBOTICS TEAM NAME)  
Students in the Robotics Team demonstrated a robot created by the team. Mr. Noah and Ms. Hergesheimer were invited to try the controls. The team also showed a short video from a recent competition. The CCA Robotics Team recently won first place in its first regional competition in December in Los Angeles, and currently ranks 2<sup>nd</sup> in the world.

**CONSENT ITEMS..... (ITEMS 11 - 15)**

A revised Certificated Personnel Report (Item 12A), was distributed to the Board. (see attached); it was then moved By Ms. Groth, seconded by Ms. Dalessandro, that consent items 11 through 15, be approved as presented. Motion unanimously carried.

**11. SUPERINTENDENT**

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

B. FIELD TRIP REQUESTS

(None submitted).

**12. HUMAN RESOURCES**

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services: (The board was presented with a revised personnel action list for certificated staff; see attached).

- 1. Certificated and/or Classified Personnel Reports, as presented.

B. APPROVAL/RATIFICATION OF AGREEMENT

(None Submitted)

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

**14. PUPIL SERVICES**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

(None Submitted)

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

- 1. Katie Barr, LCSW, to provide individual counseling services for special education students, during the period November 4, 2010 through June 30, 2011, at the rate of \$125.00 per hour session, to be expended from the General Fund/Restricted 06-00.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

**15. BUSINESS**

**A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

- 1. Orness Design Group, Inc., to review existing service style and flow of serving, as well as provide schematic design, design development, construction documents, and construction administration for the modernization of the existing San Dieguito Academy lunch room, for an amount not to exceed \$7,000.00 plus reimbursable expenses, to be expended from the Cafeteria Fund 13-00.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

- 1. Fredricks Electric, Inc. for Electrical Services – District Wide, increasing unit prices 5% or less, as allowed in the contract, and extending the contract period from May 1, 2011 through April 30, 2012, to be expended from the fund to which the project is charged.

**C. AWARD/RATIFICATION OF CONTRACTS**

(None Submitted)

**D. APPROVAL OF CHANGE ORDERS**

(None Submitted)

**E. ACCEPTANCE OF CONSTRUCTION PROJECTS**

(None Submitted)

**F. APPROVAL OF BUSINESS REPORTS**

Approve the following business reports:

- 1. Purchase Orders
- 2. Instant Money (none submitted)
- 3. Membership Listing (none submitted)

**DISCUSSION / ACTION ITEMS .....(ITEMS 16 - 17)**

**16. ADOPTION OF 2010-11 DISTRICT BUDGET / SPRING REVISION**

It was moved by Ms. Groth, seconded by Ms. Dalessandro, to adopt the 2010-11 District Budget / Spring Revision, as presented. Motion unanimously carried.

**17. ADOPTION OF RESOLUTION, LAYOFF / REDUCTIONS OF HOURS OF CLASSIFIED EMPLOYEES / POSITIONS FOR FISCAL YEAR 2011-2012**

It was moved by Ms. Groth, seconded by Ms. Herman, to adopt Resolution Initiating Layoff and/or Reductions of Hours and/or Months of Classified Employees/Positions for Fiscal Year 2011-2012. Motion unanimously carried.

**INFORMATION ITEMS.....(ITEMS 18 - 26)**

**18. UNIFORM COMPLAINT QUARTERLY REPORT, 2010-11**

This item was submitted as information only, for the second and third quarters, through March, 2011, as presented.

**19. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT**

Mr. Dill reported that the 10-year county agreement with the Solana Beach Library is about to end; for the coming agreement, the district has negotiated a decrease in the cost while still maintaining the same level or service.

19. HUMAN RESOURCES UPDATE ..... TERRY KING, ASSOCIATE SUPERINTENDENT  
 Ms. King reminded the board of the BTSA Colloquium event on Monday; she also announced the names of the new assistant principals for Torrey Pines High School, Ms. Cara Couvillion; and, for Diegueño Middle School, Mr. Corey Bess.
20. EDUCATIONAL SERVICES UPDATE ..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT  
 Mr. Schmitt reported that exactly 6,680 advanced placement tests were administered during the two-week window for AP testing. More details will follow in the Superintendent's Friday Update. Mr. Schmitt also gave an update on the district's year-long online project, which was scheduled to culminate the following day.
21. PUBLIC COMMENTS – None presented.
23. FUTURE AGENDA ITEMS - None discussed.
24. ADJOURNMENT TO CLOSED SESSION – No Closed Session required.
25. REPORT OUT OF CLOSED SESSION – No further action taken by the Board.
26. ADJOURNMENT OF MEETING - Meeting adjourned at 7:57 PM.

(Absent)	<i>Beth Hergesheimer</i>	6 / 2 / 2011
Barbara Groth, Board Clerk		Date
<i>Ken Noah</i>		6 / 2 / 2011
Ken Noah, Superintendent		Date

APPROVED IN PUBLIC MEETING OF THE  
 BOARD OF TRUSTEES OF THE SAN DIEGUITO  
 UNION HIGH SCHOOL DISTRICT 6-2-11  
*Becky Banning*  
 BECKY BANNING RECORDING SECRETARY  
 BOARD OF TRUSTEES

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** May 10, 2011

**BOARD MEETING DATE:** May 19, 2011

**PREPARED BY:** Terry King  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL

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### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

#### Certificated

Employment  
Change in Assignment  
Leave of Absence  
Resignation

#### Classified

Change in Assignment

#### RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

#### FUNDING SOURCE:

General Fund

## PERSONNEL LIST

### CERTIFICATED PERSONNEL

#### Employment

1. **Alexis Alegre**, 40% Temporary School Psychologist for the 2011-12 school year, effective 8/23/11 through 6/15/12.
2. **Melissa Barry**, 100% Temporary Teacher (English/Speech & Debate) – school site yet to be determined, for the 2011-12 school year, effective 8/23/11 through 6/15/12.
3. **Corey Bess**, Probationary Middle School Assistant Principal at Diegueno Middle School beginning in the 2011-12 school year, effective 7/01/11.
4. **Erin Charnow**, 100% Temporary Teacher (math) at La Costa Canyon High School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
5. **Cara Couvillion**, Probationary High School Assistant Principal at Torrey Pines High School, beginning in the 2011-12 school year, effective 7/01/11.
6. **Margaret Dubel**, 100% Temporary Teacher (Speech & Debate/Social Science/English) – school site yet to be determined, for the 2011-12 school year, effective 8/23/11 through 6/15/12.
7. **Leonard Fletes**, 100% Temporary Teacher (math) at La Costa Canyon High School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
8. **Erin Henson**, 60% Temporary Teacher (math) at Carmel Valley Middle School for Semester I/2011-12 school year, effective 8/23/11 through 1/27/12.
9. **Lindsay Hern**, 60% Temporary Teacher (art) at Earl Warren Middle School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
10. **Kimberly Huston**, 80% Temporary Teacher (math) at Torrey Pines High School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
11. **Jennifer Loftus**, 60% Temporary Teacher (math) at Earl Warren Middle School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
12. **Jessica Matthes**, 100% Temporary Teacher (art) at Canyon Crest Academy for the 2011-12 school year, effective 8/23/11 through 6/15/12.
13. **Jennifer McCann**, 100% Temporary Counselor at Torrey Pines High School for the 2011-12 school year, effective 8/10/11 through 6/15/12.
14. **Kristen Pina**, 50% Temporary Counselor at Canyon Crest Academy for the 2011-12 school year, effective 8/10/11 through 6/15/12.
15. **Tiffany Sargent**, Temporary Teacher (math) at San Dieguito Academy for the 2011-12 school year, 100% Semester I, effective 8/23/11 through 1/27/12; 67% Semester II, effective 1/30/12 through 6/15/12.
16. **Alyssa Vallecorsa**, 100% Temporary Teacher (art) at Canyon Crest Academy for the 2011-12 school year, effective 8/23/11 through 6/15/12.

### **Change in Assignment**

1. **Alexis Alegre**, Temporary School Psychologist, change in assignment from 40% to 100% for the remainder of the 2010-11 school year, effective 4/05/11 through 6/17/11.
2. **Sarah Kaye**, Temporary Teacher (P.E./Dance) at Torrey Pines High School, change in assignment from 40% to 80% for the 2011-12 school year, effective 8/23/11 through 6/15/12.

### **Leave of Absence**

1. **Michelle, Challis-Hall**, Permanent Teacher, rescind previously approved 20% Unpaid Leave of Absence (80% assignment) for the 2011-12 school year, and remain full-time (100%) assignment for the year, effective 8/23/11 through 6/15/12.
2. **Zakia Chowdhury**, Permanent Teacher (math) at Torrey Pines High School requests 20% Unpaid Leave of Absence (80% assignment) for the 2011-12 school year, effective 8/23/11 through 6/15/12.

### **Resignation**

1. **Nancy Orr**, Teacher (Special Ed.) at Carmel Valley Middle School, resignation for retirement purposes, effective 6/17/11.